



TIPS FOR MOVING HOUSE

This checklist helps you to prepare for your move in a stress-free and well-planned manner.



- Think about having a garage sale to dispose of goods that won't be needed in your new home – why pay for goods to be moved that you really don't need
- Decrease supplies of frozen or perishable foodstuffs
- Begin collecting sturdy boxes for items you wish to pack yourself. You can clean out, sort and pack at the same time. [Click here to view information on packing.](#)
- Contact Chris Bell & Bells Moving and Storage for a quotation. [Click here to arrange a quote.](#)
- Discuss packing requirements with your removalist. Save money by packing unbreakable items. Find out what goods can be let safely in drawers.
- Plan your moving day so that you're sure of what is your responsibility and what will be your removalist's responsibility.
- Book your removalist as soon as you can and try to determine settlement dates and times
- Start making a list of essentials to carry with you on the day of the move
- Check that your large appliances and furniture will fit into your new home
- Bar-b-que bottles and mowers must be empty of gas and fuel. Check out our information page on goods not for removal
- By saving time you can save money by dismantling swings and trampolines yourself
- If you have a waterbed that needs to be moved, it should be drained and the base dismantled. Check with the manufacturer (or your removalist) for details.

Who To Notify About Your Move

- The post office for re-direction of mail
- Your Bank and other financial institutions
- The electoral Officer
- Govt Agency Departments for licence/registrations, family allowance, pensions
- Your employer
- Insurance company - life assurance, cars, home and contents
- Telephone, water, gas and electricity authorities
- Memberships and associations
- Doctor, dentist and private health funds
- Schools and other educational institutions
- The municipality regarding rates
- Stores where you have accounts
- Your solicitors
- Your newsagency regarding newspaper delivery

TIPS FOR MOVING HOUSE (continued)

A Week Before You Move



- Make sure that all items that are being repaired, or have been loaned out are collected.
- Organise to sell any furniture or possessions that you're not taking with you.
- Check your garden shed, under the house and attic to sort out what you want to take with you, and dispose of any poisons and flammable liquids.
- Return anything you have borrowed, e.g. from neighbours and public library.
- Pay any outstanding accounts.
- Cancel milk and newspaper deliveries.
- Organise final readings for your water, gas and electricity meters, and organise the disconnection of your phone.
- List the everyday items which you will need prior to, and during your move. Put these items aside so that they are not accidentally packed with your household goods.
- Arrange for an electrician to disconnect any special light fittings you are taking with you.
- Clear any overhanging bushes or shrubs near access points ready for the removalist

Two Days Before You Move

- Arrange for your valuables to be moved separately e.g. important legal documents, jewellery, money etc. These should not be included as part of the move.
- Drain any fuel from your lawn-mower, whipper snipper, chain saw or other machinery you may be moving.
- Ensure all jars and bottles are tightly sealed. Pack these in waterproof containers or plastic bags.
- If you are not packing for yourself decide what items you want packed together, e.g. all your linen, or children's toys, and group these items together for the removalists.

The Day before Moving

- If not moving within the same day, remove all food from your refrigerator and freezer. Defrost both compartments and wipe the interiors dry, then leave them for 24 hours to air.
- Clean out your medicine cabinet and take all unwanted drugs to your chemist for proper disposal.
- Take down any curtains or blinds you intend to take with you.
- Check all your drawers and remove any heavy items, liquids or breakables.
- To prepare your washing machine for removal, disconnect from the water supply and check with the manufacturer (or your removalist) for advice.
- Organise someone to be on hand when the removal team arrive.

Moving Day

- Advise the removal team what items you will need first on your arrival, so they can pack these items last for transport.
- Arrange for any small children to be kept out of the removal team's way on removal day.
- Check that nothing has been left lying around in your garden that the removalist might accidentally trip on, or might be forgotten in the move.
- Check that the gas and electrical switches are turned off, and that your phone has been disconnected.
- Make a final check of all cupboards and storage areas to ensure nothing has been left behind.
- Lock all windows and doors.
- Make sure someone can be at your premises until everything has been packed and loaded.